

TWC REPORT

Edmonton Public Teachers Local No. 37 of The Alberta Teachers' Association
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January 30, 2019

2018-19 School Calendar

Allowed assignable duties and minutes of instruction

Currently, as a full-time (1.0 FTE) teacher, you should not be assigned more than 1800 minutes per week with a maximum of 896.2 hours per year for the instruction of students, over 183 operational days for most schools for 2018-2019. (K-9 students require a minimum of 950 hours of instruction and grades 10-12 students require 1000 hours of instruction according to Alberta Education.) "Individual teachers may agree to be timetabled for instructional duties which may vary in the number of minutes as long as the average does not exceed 896.2 hours in the year." (Clause 13.2 and the Pilot Project on Revised School Calendar). This requires the prior written agreement of the teacher which may be requested and provided via email.

Teachers can check their instructional time by logging into the ATA website and going to MyATA/For Members/Pay and Benefits/Assignable time Calculators (<https://bit.ly/2UcA1G1>).

Assignable time is for instruction, supervision of students and professional activities such as inservices, staff meetings, committee and catchment work, and parent/teacher interviews. Extracurricular activities, including Open Houses, are valued in the school community, but are strictly voluntary. If you are unsure of what constitutes instructional and/or assignable time, please call the Local office or visit the Local website, Salaries and Benefits tab.

Part-time Teachers:

According to the Central Table Teacher Memorandum of Agreement, work outside of regular work days for part-time teachers cannot be mandated even if there is time available to be assigned. Part-time teachers and principals should meet at the beginning of the year to discuss what events the part-time teacher will attend. If the teacher is requested to attend outside their regular work day AND AGREES, the assigned duties count in the teacher's assigned time.

Rest Breaks

Effective January 1, 2019, the Employment Standards Code changed to reflect a 30 minute break in duties at some time during each shift in excess of five consecutive hours of work. If a teacher agrees, it can be split into two 15 minute breaks. School staffs cannot vote to collectively agree to two 15 minute breaks. Unassigned (a.k.a. "prep") time counts toward this 30 minute break. Teachers with administrative designations are also entitled to this break.

If you are uncertain how to calculate your instructional and other assigned time, or have questions regarding rest breaks, please contact Catherine LeBlanc in the Local office 780-455-2164.

Sick Leave/Medical Notes

For medical leaves, a doctor's note is not required for every three (3) day or longer absence unless requested by the Superintendent or on his behalf by Employee Health Services. Requests from either of these sources should be complied with and submitted directly to Employee Health Recovery at EPSB (email: ashealth@epsb.ca, or fax: 780-429-8436).

Staff Development Fund

All of the Individual funding for the 2018/19 school year has been allocated. There is still Group funding available. Individual applications received after today will be put on a waiting list and informed if funding becomes available. Check the website for the Guidelines and forms (<https://bit.ly/2S3SuHC>).

Contact Us

Local Office

Catherine LeBlanc
780-455-2164
info@edpub.org

Teacher Welfare Committee

Aaron Kucher, Chair
kucher@shaw.ca

How to Stay Informed about Bargaining

1. Obtain a login at www.teachers.ab.ca (you will need your teaching certificate number).
2. Update your online member profile if necessary
3. Check for Bargaining Updates on-line.
4. Follow on Twitter: @albertateachers
5. Or "Like" on Facebook: www.facebook.com/ABteachers
6. Come to Member Information Meetings when they are announced.