

Local Services

Who we are and what we have to offer

MISSION STATEMENT

The Edmonton Public Teachers, Local No. 37 of the Alberta Teachers' Association promotes and supports the professional practice, serves as an advocate, and furthers the aims and professional interests of its members and the Alberta Teachers' Association.

VISION STATEMENTS

The Edmonton Public Teachers Local will be:

1. Recognized as a leading authority on the professional practice of its members.
2. A respected voice that advocates for policies that address issues, trends, and conditions affecting public education and the professional practice of its members.
3. A leader in collaboratively working with the District and others in creating healthy, respectful working environments in which its members are valued.
4. A leader in negotiating and monitoring a collective agreement that serves the professional needs and interests of its members.
5. A leader in promoting member engagement in the Local, the ATA and the community.

EXECUTIVE COMMITTEE

The Executive Committee is elected by members of the Local for a two-year term of office. The elected members of the Executive include the President, two Vice Presidents (Finance and Political Engagement), the Past President, one representative from each of the four Divisions, a Principal Representative, a Non School-Based Representative, and Standing Committee Chairs (Communications, Professional Development, Service to Members, Social, Substitute Teachers, and Teacher Welfare). The Executive staff and three ATA Edmonton-McMurray District Representatives are members of the Executive who provide advice and assistance to the Executive but do not have voting privileges.

The Executive coordinates the work of all of the Local's committees. It meets on a regular monthly basis and keeps the Council of School Representatives (CSR) informed about the business of the Local, the provincial Association, and the membership. It is responsible for preparing the agendas and reports for CSR meetings, disseminating information, and responding to issues and requests from the CSR.

2017-2020 Executive Committee

Table Officers:

President & Chief Executive Officer: **Heather Quinn**
Vice President, Finance: **Greg Meeker**
Vice President, Political Engagement: **Henry Madsen**
Past President: **Nels Olsen**
Executive Staff Officer: **Catherine LeBlanc**

Division Representatives:

Division I Representative: **Melissa Chartier**
Division II Representative: **Sarah Wilson**
Division III Representative: **Deanna Simmons**
Division IV Representative: **Jennifer Bredo**
Principal Representative: **Christina Jones**
Non School-Based Representative: **Jorgianne Talbot**

Committee Chairs:

Communications: **Natasha Allen**
Professional Development: **Susan Sinclair**
Service to Members: **Tabatha Hart**
Social: **Gail Cuff**
Substitute Teachers: **Tara Baycroft**
Teacher Welfare: **Aaron Kucher**

ATA District Representatives for Edmonton-McMurray:

Nancy Ball
Greg Carabine
Carmen Glossop

Representatives

Division/Non School-Based Representatives

Each Division/Non School-Based Representative on the Executive Committee can call, at the request of their subgroups of the membership, meetings to discuss relevant topics. To arrange to speak with your Division/Non School-Based Representative, please contact the Local office.

Principal Representative

There is one Principal Representative on the Executive Committee. Meetings are planned each year to provide principals and assistant principals an opportunity to share their concerns with ATA and Local representatives. To arrange to speak with your Principal Representative about these meetings or other issues that relate to administrators, please contact the Local office.

Substitute Teachers

The Chair of the Substitute Teachers' Committee on the Executive Committee serves as a liaison with our substitute teacher members. To arrange to speak with the Substitute Teachers' Committee Chair, please contact the Local office.

COMMITTEES

Each year, the Local counts on our members to volunteer to serve on the standing, ad hoc, and joint committees that carry out the work of the Local. The call for volunteers for vacancies goes out in the spring each year. Any active member of the Local is eligible to serve on one of the committees. A brief description of the role of each committee is available on the Local website (local37.teachers.ab.ca).

Local Standing Committees/Subcommittees

Communications	Service to Members:
Donations	- Extended Disability Support Group (EDB)
Finance	- Diversity, Equity Human Rights (DEHR)
Political Engagement	- Queer-Straight Alliance (QSA)
Professional Development	Social
Teacher Welfare	Substitute Teachers

Ad Hoc Committees

There are a number of Ad Hoc Committees that are created on an as-needed basis.

Local/EPSB Joint Committees

Liaison	Professional Development	Calendar Pilot
Sick Leave	Staff Development Fund Pilot	

PROFESSIONAL DEVELOPMENT

For All Members

Joint Staff Development Fund Pilot

In 2019-20 the Board will provide the Local with \$875,000 per year to administer and control distribution of a Staff Development Fund to enable teachers or groups of teachers to access funds to support costs incurred in professional development activities. This fund does not replace current school funds and can be used in conjunction with current funding.

Guidelines are developed and reviewed by a joint committee. Information on how to apply is posted on the website (<http://local37.teachers.ab.ca/SalariesandBenefits/Pages/Staff-Development-Fund.aspx>).

Learning Through Observation

A total of \$50,000 is available for inter-visitations. Teachers may apply for a half-day or full-day of release time. Information on how to apply is posted on the website (<https://local37.teachers.ab.ca/SiteCollectionDocuments>).

PD Fund Grant-in-aid

The Local offers grants-in-aid through a Local Professional Development Fund that is available for teachers to use toward conferences and/or seminars. Members that meet the eligibility requirements are included in a random draw. Registration information will be sent to schools and posted on the website (local37.teachers.ab.ca) closer to the date.

Workshops and Book Studies

The Professional Development Committee offers free workshops and book studies throughout the year. Registration information will be sent to schools and posted on the website (local37.teachers.ab.ca) closer to the date.

For New Teachers

New Teacher Induction Program

The Local, in partnership with the Edmonton Public School Board, provides support to the New Teacher Induction Program through an annual financial commitment.

NEW New Teacher Orientation

The Local will offer a one-day orientation session for new teachers to the Edmonton Public School District.

ATA Beginning Teachers' Conference

The Local provides one day of release time, on a first-come, first-served basis, for approximately 30 new teachers to attend the provincial ATA Beginning Teachers' Conference. To be eligible for the funding, ensure that principals contact the Local office with the names of those attending the Beginning Teachers' Conference.

For Administrators

ATA Leadership Essentials for Administrators Conference for New Administrators

The Local offers a grant-in-aid to offset the cost for travel, accommodation and subsistence for new administrators attending the ATA Leadership Essentials for Administrators Conference. For more information contact the ATA or the Local's office.

ATA Educational Leadership Academy PD Grant

The Local offers a PD grant for administrators and aspiring administrators to attend the ATA's Educational Leadership Academy. Members that meet the eligibility requirements are included in a random draw. Registration information will be sent to schools and posted on the website (local37.teachers.ab.ca) in the Spring.

EVENTS AND ACTIVITIES

Closer to the date of each event, posters and informational materials are sent to the School Communication Representative at each school/DU, announced at the CSR meetings, and posted on the Local website (local37.teachers.ab.ca). **Check the website often for any updates to activities and events!**

Council of School Representatives' (CSR) Meetings

Council representatives serve as the voting body of the Local. Any member of the Local is welcome to volunteer to serve for their school. The Local holds CSR meetings seven times per year. Schools are encouraged to send representatives to attend these meetings to learn more about the business of the Local and the provincial ATA, as well as to network with colleagues.

Social Activities

The Local's Social Committee plans, organizes, and oversees events throughout the year that are open to our members. Past events have included paint nights, axe throwing, wall climbing, curling, bowling, and many, many more.

Teacher Welfare Seminars

The Teacher Welfare Committee, in addition to preparing and participating in Local Collective bargaining, hosts seminars on Maternity/Adoption Leave and Pre-retirement.

Service to Members Activities

The Service to Members Committee organizes wellness initiatives and events throughout the year to enrich our members' lives, oversees the EDB and DEHR groups, administers the Members' Benefit Fund, plans information sessions on timely topics, such as financial planning, and involves our Local in the community through charitable activities such as collecting items for Kids Kottage and building homes through Habitat for Humanity.

Diversity, Equity and Human Rights (DEHR)

The Local's Diversity, Equity and Human Rights Subcommittee plans panel discussions and organizes PRIDE activities as well as hosts monthly Queer-Straight Alliance (QSA) meetings which provide a safe space for our members. Check the Local's website for other activities sponsored by DEHR (local37.teachers.ab.ca).

Extended Disability (EDB) Peer Support Group

The Local, through the Service to Members' Committee, hosts peer support group meetings for active members of the Local on extended disability.

General Assembly

A General Assembly serves as the governing body for the Local and is open to all members. A general assembly is held when amendments to the Local's Constitution are required or to consider proposed changes in Local fees.

Bargaining Unit General Meetings (BUGM)

Bargaining Unit General Meetings (BUGMs) are held to consider proposed revisions of, or additions to, the Collective Agreement both prior to negotiation and before final revisions of, or additions to, the Collective Agreement are agreed to. Bargaining updates are posted on the Local and ATA websites (local37.teachers.ab.ca; www.teachers.ab.ca).

Substitute Teachers

The Substitute Teachers' Committee hosts general meetings for all substitute teachers. These meetings are an opportunity for substitute teachers to network with colleagues, as well as hear presentations on issues applicable to substitute teachers. Meeting notices and minutes are sent to substitute teachers and posted on the website (www.local37.teachers.ab.ca/services/substituteteachers).

New Teachers

The Local hosts a New Teacher Induction Ceremony in the fall each year to welcome our newest members to the Alberta Teachers' Association, the Edmonton Public Teachers Local No. 37, and the profession. As the **Local does not receive a list of new teachers from the school board**, invitations are sent to those teachers we have been notified of, and from our school staff lists.

Retiring Teachers' Banquet

In June the Local hosts a Retiring Teachers' Banquet to honour our retiring members. We encourage members to contact us to let us know that they will be retiring so they receive their invitations and complimentary tickets.

Activities Sponsored by Other Groups

The Alberta Teachers' Association sponsors a number of seminars and workshops. For more information, visit the ATA website (www.teachers.ab.ca).

AWARDS & SCHOLARSHIPS

For All Members

Edmonton Public Teachers Local No. 37 Continuing Education Scholarship

The Continuing Education Scholarship is awarded to members who are continuing their education in the field, to a career maximum of \$6,000. Scholarship recipients are determined by an ad hoc committee. Information on how to apply will be available on the Local website in November (local37.teachers.ab.ca).

ATA Grants, Awards and Scholarships

The ATA offers a wide variety of grants, awards and scholarships for individual teachers, schools, and locals. Visit their website for more information (www.teachers.ab.ca/programsandservices/grantsawardsandscholarships).

For Students

Education Scholarship

In support of the profession, the Local shall award a scholarship to one or more students in the final year of a post-secondary program that meets the Alberta Eligibility Criteria for Post-Secondary Programs for Student Aid and whose parent is a member of Edmonton Public Teachers. The Council of School Representatives will determine the number and value of the scholarship(s) when the budget is set. The winner(s) will be selected by random draw from all eligible applicants.

Seminar on United Nations and International Affairs (SUNIA) Scholarships are awarded to two Grade 11 students at each Edmonton Public high school. These students are acknowledged at a CSR meeting in the spring.

For Schools and Students

Aspen Foundation Social Justice Learning Grants/Marilyn Young Memorial Fund

In support of the Marilyn Young Memorial Fund, the Local donates \$3,000 annually, the cost of two full grants in support of social justice learning, to the Aspen Foundation.

OTHER SERVICES

ATA Library

Each year, the Local contributes funds to the ATA Library, which is accessible to all members of the Local. The Library can be accessed from the ATA website (www.teachers.ab.ca), and is located on the main floor at Barnett House.

Bereavement

The Local makes a one-time donation to the ATA Educational Trust in the name of active and former members of the Local upon notification of their passing.

The Local also makes a donation to the school library in memory of a teacher who was an active member of that school's staff at the time of passing.

Community Volunteer Grant

The Local, through the Donations Committee, offers a Community Volunteer Grant to recognize and support those organizations that our members choose to involve themselves with. The grant was made available through a member's bequest. More information on the grant and how to apply is posted on the Local website (local37.teachers.ab.ca).

Edmonton Public Teachers' Charity Trust Fund

The Local, through the Donations Committee, administers the Teachers' Charity Trust Fund. The committee reviews requests received from various charitable organizations and administers annual disbursements from the Fund to specific agencies. The Fund is accumulated through voluntary payroll deductions. A complete list of the Fund disbursement and a contribution form is available on the Local website (<https://local37.teachers.ab.ca/Member-Services/Pages/Other.aspx>).

Members' Benefit Fund

The Local, through the Service to Members Committee, administers a Members' Benefit Fund to provide financial assistance to members of the Local who (a) exhaust their sick leave entitlement prior to the time that they become eligible for long-term disability benefits, or (b) find themselves in exceptional circumstances which create financial hardship. The Fund frame of reference and operating procedures are available on the Local website (<https://local37.teachers.ab.ca/Member-Services/Pages/Other.aspx>) or by contacting the Local's office.

SECURE LOG-IN ACCESS

The Alberta Teachers' Association (ATA) and Local use a secure website which limits access to specific issues, such as bargaining and elections, to members only. Every member is encouraged to sign up for secure access on the website (local37.teachers.ab.ca; select Login in the top right corner and follow the instructions).

LOCAL OFFICE

The Local office currently consists of the President/CEO, Heather Quinn; one full-time Executive Staff Officer, Catherine LeBlanc; and three administrative staff: Sharon Thorn, Tracy Kuehnemuth, and Wendy O'Brien.

Heather Quinn and Catherine LeBlanc are available to visit or give presentations to school staffs, PD catchment groups or parent councils. Contact the Local's office to arrange a date and time.

Members requiring assistance and/or advice with Collective Agreement interpretation or working with colleagues should contact Catherine LeBlanc at the Local office. When corresponding with Catherine via email, please ensure that a contact telephone number is included, preferably a home or cell. **Issues of a very confidential nature will not be answered via email.**

Remember, school networks are not private, and members must use personal email when corresponding with the Local. This correspondence is best done using your personal computer.

CONTACT INFORMATION

Edmonton Public Teachers Local No. 37

Barnett House, 401-11010 142 Street NW
Edmonton, AB T5N 2R1

Phone: 780-455-2164

Fax: 780-453-1407

Email: info@edpub.org

Website: local37.teachers.ab.ca

Information can also be transmitted via Board truck mail.



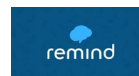
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Teachers working for teachers.