

## SUBSTITUTE TEACHER INFORMATION FORM

It's important that you, as a member of the Local, stay informed about issues that affect you. We want you to keep your information up to date with the Local so that you do not miss receiving notifications for upcoming meetings, Local and Provincial ATA election information, and most importantly, updates on bargaining both centrally and locally.

The preferred format for communicating with our members in a timely manner is through personal email. Therefore, we are asking you to provide a **home email address** that we can use to communicate with you. *We will not use your @epsb.ca email.*

Providing the information ensures that our information is up to date on our Local database and that you receive Local updates, bargaining information, information about upcoming Substitute Teachers' General Meetings, annual Committee elections, and Executive election nomination and voting information.

**Please complete and submit this form to [info@edpub.org](mailto:info@edpub.org). Alternately, please consider creating an EPITOME account and keeping your information updated through your profile – [members.epitome.edpub.org](http://members.epitome.edpub.org). If you have not already created an account, you will need to sign up (line at the bottom).**

Surname \_\_\_\_\_ First Name \_\_\_\_\_

Previous Name (if applicable) \_\_\_\_\_ Preferred Name \_\_\_\_\_

Preferred pronouns \_\_\_\_\_

Home Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Home Phone Number \_\_\_\_\_ **Home Email** \_\_\_\_\_

Cell Number \_\_\_\_\_ Employer Email \_\_\_\_\_

Teaching Certificate Number \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(If not available, forward your certificate number at a later date)

Do you hold a part-time contract with a school? If so, which school? \_\_\_\_\_

Commencement of Employment with Edmonton Public Schools \_\_\_\_\_

Please check the appropriate box.	YES	NO
Are you new to the teaching profession?		
Have you previously been inducted into the ATA?		